

---

## Association Finance Guidelines (2024/2025 Season)

The purpose of these guidelines is to provide budgetary direction for the following areas within the Prince George Ringette Association.

### Powerskating/Skating Enhancement-

- Qualified Powerskating Coaches and Junior Coaches-
  - Children's Ringette- 18 hours of ice, U12-U19- 21 hours of ice
- Honorarium- current hourly rate
- Powerskating Ice Time- (Six (6) ice times per age divisions)
  - 45-minute ice times for Children's Ringette; 60-minute ice times for U12-U19/18+
- New Player Skating Enhancement- Four (4) additional ice times

### Player Evaluations-

- Evaluations occur for U12, U14, U16, and U19
- Evaluator Honorarium- \$30.00 per hour/per age division
  - Three (3) evaluators x Four (4) age divisions x Two(2) hours
- Evaluator and volunteer meals may be provided if over the lunch or dinner hour.
- Ice times (U12, U14C/Z, U16C/Z, U19C/Z)- Sixteen (16) hours
- Zone Evaluations (U14, U16, U19)
  - From the MOU:
    - PGRA will provide three (3) ice times for each age division.

### Internally Restricted Funds (approved at the February 7, 2023 Board Meeting)

At the February 7, 2023 Board meeting it was unanimously approved to internally restrict \$50,000.00 per season to fund Association ice time, dryland facilities, and officials. This means that at least \$50,000.00 of the budget/funds must be spent on ice, dryland facilities and officials.

### Player Registration Discounts

- AGM- Four (4) \$100.00 registration discounts will be drawn at each AGM for those members in attendance.
- Multiple Family Members- a 20% discount for the third or more registration within an immediate family.
- Goalies- a \$250.00 rebate off of the regular season amount to players in the U12 and higher divisions who commit to playing goalie for the entire season. Eligible goalies must attend at least two (2) goalie clinics organized by the Prince George Association Ringette. The rebate will be paid at the end of the season.
- Players new to ringette FUN 3-U19 pay the early bird registration for their age group.

## Registration and Annual Ice Time Allocation (2024/2025 Season)

- Ice time is allocated based on age division and the registration costs. Additional ice times may be available depending on the budget.

AGE DIVISION	REGISTRATION AMOUNT Early Early Bird May 1	REGISTRATION AMOUNT Early Bird/Regular June 16/ August 15	MAX ANNUAL ICE TIME ALLOCATION plus Powerskating
FUN 1	\$280.00	\$305.00	28 hours
FUN 2	\$280.00	\$305.00	28 hours
FUN 3	\$375.00	\$425.00/475.00	38 hours
U12	\$405.00	\$455.00/505.00	40 hours
U14	\$465.00	\$515.00/565.00	46 hours
U16	\$465.00	\$515.00/565.00	46 hours
U19	\$465.00	\$515.00/565.00	46 hours
OPEN (18+)	\$465.00	\$515.00/565.00	46 hours
Tournament Only- outside of Zone 8		\$200	

FLEX		Fulltime \$455.00	24 games
		Parttime \$320.00	12 games
		Goalies \$250.00	Up to 24 games

\*\* Late Registration fee for FLEX goes up \$50.00 beginning September 5<sup>th</sup>.

### On Ice/Off Ice Resources- Equipment and Training (goalie development and player development)

- Goalie Development
  - Ice times and Dryland- Up to six sessions per season;
  - Honorarium- current hourly rate; and,
  - Travel costs for coaches if from out of town.
- Player Development
  - Support will supplement Ringette BC programs.

### High Performance Player Support

- Funding decisions will occur at the first PGRA Board meeting in April of each season.
- PGRA players who has been accepted onto or their team qualifies and attends the following:
  - Team BC;
  - Canadian Western Ringette Championships;
  - Excellence Program
  - BC Winter Games Zone 8.
- There is a form to be completed by each player by the April Board meeting of each season ([PGRA High Performance Player Support Form](#)).

} These have precedence for funding.

- It is asked that players who receive support attend the AGM and provide some details on their season.
- During those seasons in which there is a BCWG competition, the PGRA will provide three (3) hours of ice time for the BCWG team.

## **TEAM STAFF**

### **Coaches and Junior Coaches**

- Coach's Meeting x 2
- Courses and Training Costs
  - Approved and completed coaching courses and training will be reimbursed. This is for active head, assistant coaches, and junior coaches that are registered with a team. Registration is through the PGRA Coaching Director for the PGRA association.
  - First Aid (up to maximum of \$125.00 approved by the PGRA Executive)
- CI Evaluations
  - Evaluators- Ringette BC covers the cost of the evaluator's travel and per diem.
  - Ice Time- will be supplied by PGRA for coaches to complete their CI evaluations with appropriate notice.
- Coach Development- Ice times and off-ice facilities may be arranged for coach development throughout the season and will be funded by the PGRA.

### **Team Managers**

- Team Manager's Meeting
- Courses and Training Costs
  - Managers Certification Program (\$25.00 per course) will be reimbursed.
  - Safe Sport: Direct Athlete Contact training.

### **Officials**

- On Ice officials will be compensated in the following manner:

Officials Level/Division	FUN 3	U-12	U-14	U-16	U-19 & Open	Masters	Flex
Level 1	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Level 2	\$25	\$30	\$30	\$30	\$30	\$30	\$30
Level 3	\$25	\$30	\$30	\$35	\$35	\$35	\$35
Level 4	\$25	\$30	\$35	\$40	\$40	\$40	\$40

- Officials scheduling app- included with PGRA account.
- Approved official courses and training will be reimbursed upon receiving a passing grade. This is for active officials or potential officials that are registered through the PGRA Board Director responsible for Officials.
- Minor Official may be compensated in the following manner:
  - U12- Open (18+) Timekeeping, Scorekeeping and Shot Clock will be \$15.00 per game.
  - There will be a sign-up and training at the beginning of the season in which all those interested will need to attend.

## Season Closing Provincials, Tournaments and Events-

Children's Ringette Year End Event (FUN1/FUN2/FUN 3)- each age division receives up to \$350.00 or as assessed by the Board.

U12- Year End Event (Full Tournament Fee)- \$1000.00

U14 Club- Provincial Championships (Full Tournament Fee)

U16 Club- Provincial Championships (Full Tournament Fee)

U19 Club- Provincial Championships (Full Tournament Fee)

Open 18+- Provincial Championships (Full Tournament Fee)

\$1000.00 each

U14 Zone- Provincial Championships (Tournament Fee/% of PGRA Players)

U16 Zone- Provincial Championships (Tournament Fee/% of PGRA Players)

U19 Zone- Provincial Championships (Tournament Fee/% of PGRA Players)

Up to \$1000.00

## Zone Teams (U14, U16, U19)

- Jerseys- The PGRA owns and maintains 54 jerseys (48 player and 6 goalie) which are consecutively numbered for the use of the Zone teams. There will be a \$750.00 deposit for each Zone team due by October 15th which includes a \$25.00 per jersey replacement fund fee that will be kept by the PGRA.  
Zone teams maintain the choice to purchase their own keeper jerseys.
- Ice time- will meet the *PGRA Ice Allocation and Facility Booking Guidelines* based on the proportion of PGRA players.
- Zone deposits- Each Zone team will be responsible for payment of all deposits.

## Power to Play Program

- This program will be on a break-even basis with the fees paid by the participants.

## Association Jerseys

There will be a \$25.00 jersey replacement fund fee for each member added to the registration costs in Season 2025/2026.

## Website/App/Registration Functions-

- PGRA will have a company who hosts and supports the pgringette.ca website.
- PGRA will provide each PGRA team, Zone 8 teams, FLEX program, and officials scheduling with a team app account.
- If there are leftover accounts, they may be provided to the following teams:
  - BC Winter Games
- The Joy Hoffman Memorial Tournament will be provided with a tournament app each season.

## Flex Program

- Ice time is charged at an adult rate by the City of Prince George; and,
- One to two official(s) will be provided at a cost based on the level of the official.

## **Member Volunteer Deposit**

The Board will decide on an annual basis if there will be a member volunteer deposit per family. This is paid for as part of the registration process at the beginning of each season and refunds will be completed by April 15th.

Each family is required to volunteer a minimum of ten (10) hours.

The following roles fulfill the volunteer hour requirements and are exempt from submitting a deposit if confirmed before the deadline:

- Active member of the Prince George Ringette Association Board;
- Fulltime Certified Team Manager for a team;
- Fulltime Certified Head Coach or Assistant Coach on a team;
- Season Volunteer Coordinator (maintaining and organizing the volunteers);
- Joy Hoffman Planning Committee Members;
- Children's Ringette Coordinator;
- Gym Ringette Coordinator;
- Events and Engagement Committee Members;
- Zone 8 Coordinator; and
- Season Minor Officials Coordinator

The following are examples of opportunities to volunteer during the season:

- Organize and assist with the evaluations process (September)- on-ice instructors or off-ice skill evaluators;
- Organize, set up and assist with the Joy Hoffman Tournament (November);
- Organize, set up and assist with Come Try Ringette events (August/September), Santa Skate, Team photo night, or other engagement and events during the season;
- Organize and assist with gym ringette in the schools or in partnership with other organizations;
- Snacks and drinks;
- Warm up and change room helper (must have Criminal Record Check);Assisting with activities related to team events;
- Minor officials (score/time keeping and shot clock) for FUN 1-Fun 3.

Other events may be added to this list at the discretion of the Board.

Volunteer hours will be recorded through signup.com or other related software.

## **Invoice Approvals and Payment**

All invoices and cheques will be approved by two PGRA Board Officers before payment is fulfilled.