****

**ICE REQUEST or CANCELLATION FORM**

**Please complete this form indicating the dates and times that you are requesting or cancelling.**

Please email this form to ice@pgringette.ca. For information on ice allocation please refer to the ['Prince George Ringette Association Ice Allocation and Facility Booking Guidelines](https://www.pgringette.ca/wp-content/uploads/2021/11/PGRA-Ice-Allocation-and-Facility-Booking-Guidelines-Updated-and-Approved-October-26-2021.pdf)'.

Please allow up to 5 days for a response. Team Managers must notify the Ice Coordinator **18 days** prior to ice time for an ice cancellation so that the City of Prince George can be notified.

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Team and Division:** **Team Manager Name:** **Email Address:**

**Contact Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Practice or Game?**

**If cancellation, what ice time?**

**Morning, Afternoon, Evening**

**Length of icetime**

**DATE REQUESTED**

***(month, date, year)***

**REQUEST**

**Reason for request/cancellation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_