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## LATE REGISTRATION AND REFUND POLICY

Prince George Ringette Association

### 1. Purpose

The refund of Registrations must take into account PGRA's fixed fees that we pay annually to the British Columbia Ringette Association (BCRA) and the Northern League.

### 2. Cancellations / Refunds of Registration

Cancellations occurring between September 15th and November 30th will only receive the prorated fee for the remaining season, minus a \$25.00 administration fee.

Cancellations after December 1st are not eligible for any refund with the exception of medical reasons supported by a letter from a family physician.

Refund cheques will only be issued after confirmation that the player's cheque has been cashed into the PGRA Account.

PGRA will issue eligible refund cheques within 60 days of receiving the cancellation request.

All cancellation requests must be in writing and to the Attention of the Registrar.

### 3. Example

A player in U12 cancels their registration on October 5th. Refund would be calculated as follows:

Prorate for Remainder of Season: Oct (26), Nov (30), Dec (31), Jan (31), Feb (28), Mar (31) = 177 days. 177 Days divided by 198 days multiplied by 100 = 89.39%

Petite Fees for the season: \$366.00 (if registered after July 31st) less fixed fees \$116.77 = \$249.23 multiplied by prorated 89.39% = \$222.79 – \$25.00 Administration fee.

Therefore the Refund for this U12 player would be:

\$ 0.00 – Fixed Fee

\$222.79 – Prorated Fee

-\$25.00 – Admin Fee

\$197.79 – Total Refund

*PGRA Late Registration and Refund Policy – Adopted February 17<sup>th</sup>, 2016*

#### **4. Late Registration**

Late Player Registration will only be accepted to November 30th of each season.

PGRA will no longer pro-rate late registration. Players will have to pay the regular registration fee for that year.

Players in the U9 and U10 age Divisions may be considered after December 1st for late registration.